

Public Site

How do I create a page for volunteers to signup for positions?

You are able to add a volunteer sign-up system page to your site that list the positions that you have created in calendar view.

Go to pages in the web editor, click add, then on the new page settings, select volunteer sign-up from the system page drop-down. Fill out all other settings as desired.

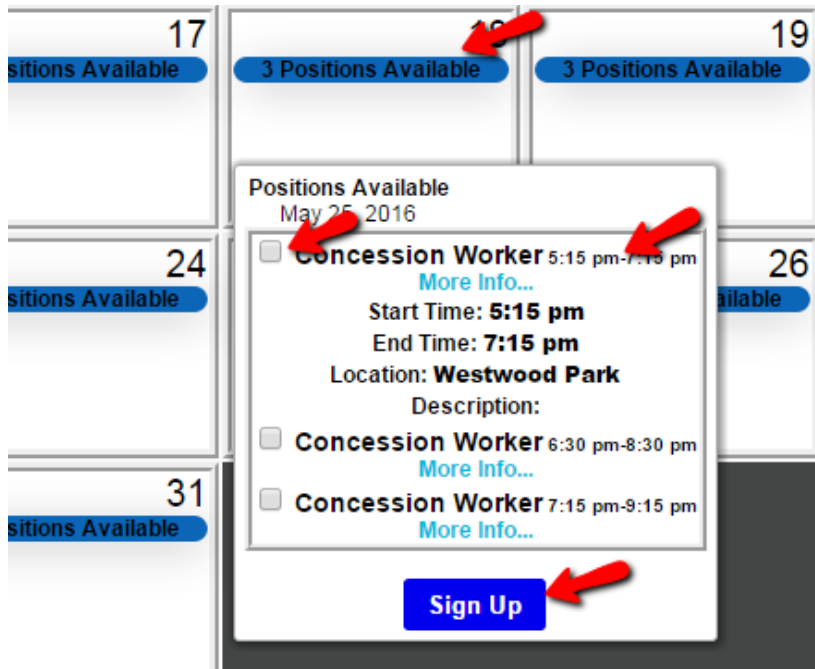
The screenshot shows the 'Page properties' form in a web editor. On the left is a sidebar with a tree view of the site structure. The main area contains the 'Page properties' form with the following fields:

- Title:** Fundraising
- URL path:** fundraising
- System Page:** A dropdown menu with options: Non-System, Non-System, Schedule, Standings, Playoff Brackets, Photo Gallery, and **Volunteer Signup** (highlighted with a red arrow).
- Seo:** A dropdown menu.
- Other:** A dropdown menu.
- Permissions:** A dropdown menu.

At the bottom of the form is a green **Save** button, which is also pointed to by a red arrow. In the top left of the sidebar, there is a blue **+ Add** button, also pointed to by a red arrow.

On the volunteer sign-up page, volunteers will see available positions on the calendar. Once they click the positions link, they will see what the positions are and what timeslot they are for. To sign-up for a position, all they have to do is check the box next to the position they want, then click the sign-up button.

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