

Public Site

How do I create a page for volunteers to sign up for positions?

You are able to add a volunteer sign-up system page to your site that list the positions that you have created in calendar view.

Go to pages in the web editor, click add, then on the new page settings, select volunteer sign-up from the system page drop-down. Fill out all other settings as desired.

The screenshot shows the 'Page properties' form in a web editor. On the left is a sidebar with a menu containing items like 'Home', 'News', '2016 House Baseball', 'Coaching Certification', 'Rules', 'Schedules', 'Tournaments', and 'Sponsorship'. The main area is titled 'Page properties' and includes a 'Save' button, 'Edit Content' and 'Delete' buttons, and several input fields: 'Title' (containing 'Fundraising'), 'URL path' (containing 'fundraising'), 'System Page' (a dropdown menu with 'Volunteer Signup' selected), 'Seo', 'Other', and 'Permissions'. A red arrow points to the '+ Add' button in the sidebar, another red arrow points to the 'Volunteer Signup' option in the dropdown, and a third red arrow points to the 'Save' button at the bottom of the form.

On the volunteer sign-up page, volunteers will see available positions on the calendar. Once they click the positions link, they will see what the positions are and what timeslot they are for. To sign-up for a position, all they have to do is check the box next to the position they want, then click the sign-up button.

Public Site

17
Positions Available

18
3 Positions Available

19
3 Positions Available

24
Positions Available

26
Positions Available

31
Positions Available

Positions Available
May 25, 2016

- Concession Worker** 5:15 pm-7:15 pm
[More Info...](#)
Start Time: **5:15 pm**
End Time: **7:15 pm**
Location: **Westwood Park**
Description:
- Concession Worker** 6:30 pm-8:30 pm
[More Info...](#)
- Concession Worker** 7:15 pm-9:15 pm
[More Info...](#)

[Sign Up](#)

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