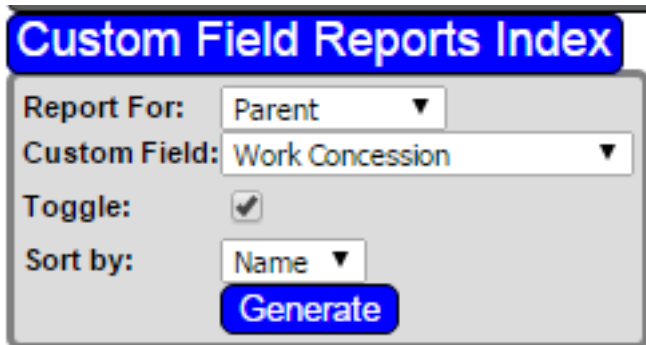


Admin Site

How do I create a report on custom fields?

You can generate a report on custom fields by navigating to members->players/parents->player/parent report->custom fields. You will see the screen below:



The screenshot shows a web form titled "Custom Field Reports Index". It contains four input fields: "Report For:" with a dropdown menu set to "Parent", "Custom Field:" with a dropdown menu set to "Work Concession", "Toggle:" with a checked checkbox, and "Sort by:" with a dropdown menu set to "Name". A blue "Generate" button is located at the bottom right of the form.

Select what the report is for and who you want to generate the report on. If the field is a check box, you will want to leave the toggle checked to see who checked the box. You can sort the data however you wish. Click generate to see your report.

Unique solution ID: #1103

Author: MYL

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