

# Admin Site

## How do I setup player evaluations?

Go to setup->statistics/evaluations->player evaluations.

The screenshot shows two side-by-side panels. The left panel, titled 'Evaluation Groups', contains a list box with the following items: 'Basic Attributes', 'Specific Skills' (highlighted), 'Pitch / Catch', 'Specific Comments', 'New Group', 'New Group', and 'Skill'. Below the list box are four buttons: 'Add', 'Edit', 'Copy', and 'Delete'. The right panel, titled 'Evaluation Codes', contains a list box with the following items: 'Batting Average', 'On Base %' (highlighted), 'Primary Positions Played', and 'Secondary Position Played'. Below the list box are four buttons: 'Add', 'Edit', 'Copy', and 'Delete'.

If you have previously created evaluation groups, they will be listed here. Add evaluation groups by clicking the add button and typing in a name for the group. To change the order of your evaluation groups, select an evaluation group and click edit. Delete will get rid of any groups you don't want. Copy a group to make a duplicate.

If you have created evaluation codes for a group, they will appear by clicking on a group name. To add codes, click the add button in the evaluation code box. To edit a code, click a code's name and then click edit.

The screenshot shows a form for creating or editing an evaluation code. The fields are as follows: 'Code Name' (text box with 'Positive Attitude'), 'Code Type' (dropdown menu with 'Y/S/N' selected and a 'Type Guide' link), 'Enter 5 or 3 labels based on the selection of the Customizable Type' (five text boxes separated by slashes), 'Include on Eval Report?' (radio buttons for 'Yes' and 'No', with 'Yes' selected), 'Include in Draft Tool?' (radio buttons for 'Yes' and 'No', with 'No' selected), 'Weight' (text box with '0'), 'Abbreviation' (text box with 'Att'), 'Eval Group' (dropdown menu with 'Basic Attributes' selected), 'Ext. Text' (large text area with 'ext'), and 'Order' (text box with '0'). At the bottom left is a blue 'Update' button, and at the bottom right is a red 'Delete' button.

Type in a name for you code and give it a code type. Click the type guide link to view explanations as to what each type means. You can choose to include the code on the eval report or on the draft tool. Give it an abbreviation and assign it to an eval group. In the ext. text field you can type in a message or further instructions

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you would like to be displayed for the question. The order determines where your eval code will be placed among codes in the same group. Click update once you have completed your settings.

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