

# Admin Site

## How do I change the qualifying age-range for a league/division?

Go to setup->organization->league. Under the admin tab, edit the start and end fields to reflect either the age or grade cutoffs that you want for the league.

League	
League	Contact
<b>Admin</b>	CC/Insurance
	Interface
School Required:	<input checked="" type="checkbox"/> <a href="#">[School List Editor]</a> <a href="#">[Clone School Tool]</a>
Grade Required:	<input checked="" type="checkbox"/> (Grade will be automatically required if Criteria is set to Grade.)
Criteria:	Age ▾
Gender:	Both ▾
Start: (Age or Grade)	5
End: (Age or Grade)	32
Cut Off Month(Boys) if applicable:	May ▾
Cut Off Month(Girls) if applicable:	May ▾
Use month cutoff of next year:	<input type="checkbox"/>
Use month cutoff of previous year:	<input type="checkbox"/>

To change the age range for an individual division, go to setup->teams->division then click edit next to the division you wish to change. Select update division at the bottom of the page to save the changes.

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<b>Division:</b>	<input type="text" value="Minors - A"/>
<b>Start:</b>	<input type="text" value="7"/>
<b>End:</b>	<input type="text" value="7"/>
<b>Max Registrants:</b>	<input type="text" value="0"/> (0 for No Limit)
<b>Team Size:</b>	<input type="text" value="0"/> (0 for No Limit)
<b>Max Teams per Division:</b>	<input type="text" value="0"/>
<b>Gender:</b>	<input type="text" value="Both"/>
<b>Push to Next Division and Ignore Criteria (for Returning Players):</b>	<input type="text" value="Yes"/>
<b>Next Division:</b>	<input type="text" value="Minors - AA"/>
<b>If "Calculate Division" Selected, Push To Calculated Next (For Returning Players):</b>	<input type="text" value="No"/>
<b>Division Order:</b>	<input type="text" value="4"/>
<b>Draft Type:</b>	<input type="text" value="Open"/>
<b>Division Code:</b>	<input type="text"/>
<b>Team Charge:</b>	<input type="text" value="0"/>
<b>Team Tax:</b>	<input type="text" value="0"/>
<b>Prevent Non-Team fees on Team Players :</b>	<input type="checkbox"/>
<b>Allow Waitlist on Max Reg :</b>	<input checked="" type="checkbox"/>
<b>Disabled :</b>	<input type="checkbox"/>
<b>Season Type:</b>	<input type="text" value="All"/>
<hr/>	
The DOB options below will overwrite any other parameters. Be sure to check before each season.	
<b>DOB Start-Date :</b> (optional)	<input type="text"/>
<b>DOB End-Date :</b> (optional)	<input type="text"/>

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