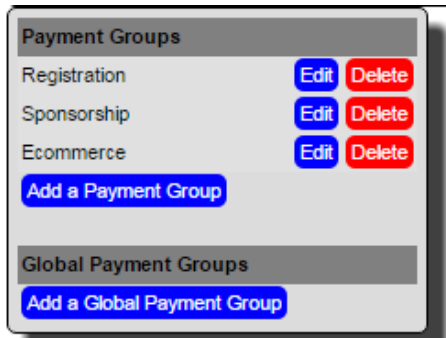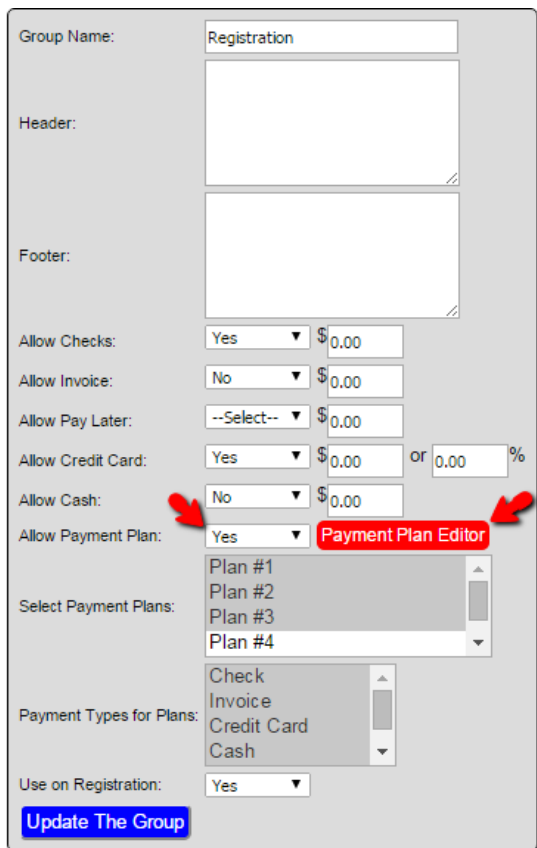# Admin Site
How do you setup payment plans?

You go to setup->registration->payment groups. There you can add a payment group or choose to edit an existing one.

When editing or creating a payment group, you have the option of allowing a payment plan.

Make sure yes is selected then click payment plan editor. In the new window, click the plus sign to add a payment plan. Fill out the payment plan form according to your requirements.

Admin Site

Unique solution ID: #1044
Author: MYL
Last update: 2015-11-23 16:18