Admin Site How do you setup payment plans?

You go to setup->registration->payment groups. There you can add a payment group or choose to edit an existing one.

Payment Groups	
Registration	Edit Delete
Sponsorship	Edit Delete
Ecommerce	Edit Delete
Add a Payment Group	
Global Payment Groups	
Add a Global Payment Group	

When editing or creating a payment group, you have the option of allowing a payment plan.

Group Name:	Registration			
Header:			1,	
Footer:			li	
Allow Checks:	Yes 🔻	\$0.00		
Allow Invoice:	No 🔻	\$ _{0.00}		
Allow Pay Later:	Select 🔻	\$ _{0.00}		
Allow Credit Card:	Yes 🔻	\$0.00	or 0.00	%
Allow Cash:	No 🔻	\$0.00		10
Allow Payment Plan:	Yes 🔻	Payment F	Plan Editor	-
Select Payment Plans:	Plan #1 Plan #2 Plan #3 Plan #4		▲ 	
Payment Types for Plans:	Check Invoice Credit Card Cash	* •		
Use on Registration:	Yes 🔻			
Update The Group				

Make sure yes is selected then click payment plan editor. In the new window, click the plus sign to add a payment plan. Fill out the payment plan form according to your requirements.

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Edit Payment Plan 🔡 😣			
Name:	Plan #1		
# of Payments:	3		
Payment Date Method:	Custom Dates 🔻		
Payment Amount Method:	Calculate Amounts		
Date of First Payment:	09/02/2010		
- OR calculate from Entry Date:			
Date of Second Payment:	09/23/2010		
Date of Third Payment:	10/14/2010		
Down Payment:	25 %		

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