

# Admin Site

## How do I assign a timeslot group to a resource?

1. First navigate to scheduling/games->utilities->auto scheduler and click create timeslots. You can either create timeslots manually or import timeslots from a file.
2. Once that is done, it allows you to select a resource that you want to assign the timeslots to. You can either select an existing resource or add a new one.
3. You have the option of selecting an existing timeslot group or adding a new one. Creating a new resource takes you to a dialog box to enter resource information.
4. Once you have added or selected an existing resource, a tab opens up where you can add a timeslot group to that resource or add a new one. An existing timeslot group will auto-populate the resource with timeslots.
5. To add new timeslots to the resource, fill out the start and end times and choose the days of the week that you want. Click add timeslot and it will appear in the resource field.
6. After a timeslot has been added to the resource, you can delete it or edit it by clicking the icons directly underneath the times shown.
7. Selecting assign timeslot group will save whatever changes you made.

The screenshot shows the 'Auto Scheduler' interface. At the top, there are three main buttons: 'Create Timeslots', 'Generate Games', and 'Generate Schedule'. Below these, there are two main sections: '1. Choose How To Create Your Timeslots' and '2. Select A Resource'. The '1. Choose How To Create Your Timeslots' section has 'Create Timeslots' and 'Import Timeslots' buttons. The '2. Select A Resource' section has a dropdown menu showing 'Wehrle 3 test' and an 'Add New Resource' button. Below these is '3. Assign A Timeslot Group To The Resource' section. It has a dropdown menu for 'Assign An Existing Timeslot Group' set to 'Concession' and an 'Add New Timeslot Group' button. Below this are input fields for 'Start Time', 'End Time', and 'Days Of Week' (Sun, Mon, Tue, Wed, Thu, Fri, Sat). There are also options for 'Build Timeslots Recursively', 'Timeslot Duration' (30 Minutes), and 'Padding Between Timeslots' (No Padding). At the bottom of this section is an 'Add Timeslot' button. The main area shows a resource 'Wehrle 3 test' with an assigned 'Concession' timeslot group. It displays a calendar view with timeslots for Tuesday, Wednesday, Thursday, and Saturday. Each timeslot is represented by a box with the time range and a delete icon. At the bottom of the main area is an 'Assign Timeslot Group' button.

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