

Admin Site

How do I create a link to a custom event sign-up page?

From the admin panel, navigate to schedule/games->utilities->event management. There will be a list of events. Click "edit" next to an event, and it will bring up a page where you can view and edit the event details. In the field labeled "Signup Link", you will find the URL for the event sign-Up. Use this URL to link to the event sign-up page.

The screenshot displays the 'Event Management' interface for editing an event titled 'Sylmar Independent Baseball League'. The top section contains fields for Event Name, Short Description, Start Date, Start Time, End Date, End Time, and Location. Below these are radio button options for Primary Contact (None, Me, Parent), Publish Contact (Phone, Email, Both), View on Calendar (Yes, No), Global Event (Yes, No), and Event Registration (Yes, No). A rich text editor on the right is used for the event description, which currently reads 'Send sample sites & Powerpoint'. The bottom section, titled 'Sylmar Independent Baseball League Registration Setup', includes fields for Reg Open, Reg Closed, and Display Type (set to Classical). It also features an 'Event Fees' table with one entry, 'Event Fee', and buttons for Order, Add, edit, and delete. A red arrow points to the 'Attendee Signup' radio button, which is selected. The 'Signup Link' field contains the URL: http://myldev.netsos.com/MYL_DEMO/event-registration?event_id=18&LID=1.

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