

Admin Site

How do I add/edit teams in a division?

*Please note that you have to create divisions before attempting to place teams in them.

1. Navigate to setup>teams>team edit.
2. Click add team next to the division that you would like to add a team to.
3. Fill out the appropriate information for your team in the form that appears, as shown below (you can also assign coaches in this step as well).

Team Edit

My Teams

Novice Girls Basketball (0 Teams) [+ Add Team](#) [Draft Order](#)

Creating New Novice Girls Basketball Team

Team Name:
Team Abbreviation:
Team UID:
Subdivision:
Home Field:
Affiliation:
Apply Team Based Fee: ☐ Yes ☒ No

Coaches

Head Coach: [Change](#)
Assistant Coach 1: [Change](#)
Assistant Coach 2: [Change](#)
Team Rep 2: [Change](#)
Team Rep 1: [Change](#)

[Change Logo](#) [Change Team Photo](#)

[Create Team](#) [Cancel](#)

Division	Teams	Add Team	Draft Order
Novice Boys Basketball	(0 Teams)	+ Add Team	Draft Order
5th & 6th Grade Girls Basketball	(0 Teams)	+ Add Team	Draft Order
5th & 6th Grade Boys Basketball	(0 Teams)	+ Add Team	Draft Order
7th & 8th Grade Girls Basketball	(0 Teams)	+ Add Team	Draft Order
7th & 8th Grade Boys Basketball	(0 Teams)	+ Add Team	Draft Order
High School Girls Basketball	(0 Teams)	+ Add Team	Draft Order
JV/9th & 10th Grade Boys Basketball	(0 Teams)	+ Add Team	Draft Order
Varsity/11th & 12th Grade Boys Basketball	(0 Teams)	+ Add Team	Draft Order

4. Once you are done, click create team and your created team will appear under the division that you placed them in, along with buttons for editing or deleting the team.

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