

# Admin Site

## How do I create/edit fee codes?

Navigate to setup>registration>fee structure and select the fee group that you would like to add/edit fee codes to.

**Fee Structure**

Season Type: Unassigned Click on a [Fee Group](#) below to view the [Fee Codes](#) associated with it. Add Fee Group

**Registration** (10 fee codes)

Fee Codes
Cal Ripken
Rookies
Babe Ruth Seniors
Big League
Trap
Skeet
Sporting Clays
ANBL tryout
New Fee Code
test

Add Fee Code

**Edit Fee Group**

Group Name \* Registration

Payment Group \* Registration

Required \* Yes

Family Maximum (Enter 0 for None) \$ 0

Family Break \* Yes

Season Type Unassigned

Fee Group Type Regular Registration

Save Cancel

Click the edit image next to the fee code that you would like to change.

You will be taken to a page showing you the information for that fee code. You can edit the information that appears here any way that you would like. Click update to save your changes.

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