

Admin Site

How do I use the scheduling wizard?

Navigate to scheduling/games>utilities>scheduling wizard.

Scheduling Wizard

▼ 1. Create Sites

Site Name	Site Address	City	Zip Code	State
Park	1505 Cleveland Dr	Cheektowaga	14225	NY
Garden	178 Garden St.	Buffalo	14222	NY
sdfsdf	sdsdsfd	sdfsdf	sdf	CA
dhfdgdsf	sefsdf	dsfgd	43	AZ
Volunteer Site	62 Anywhere Drive	Buffalo	12345	NY
First Site	27 Wehrle Dr.	Buffalo	14225	NY
Second Site Test	22 Delaware St.	Buffalo	14228	NY
Third Site	67 Union Rd.	Lancaster	14532	NY
Fourth Site	2505 Cleveland Dr.	Buffalo	undefined	NY
Fifth Site	404 Main St.	Buffalo	14229	NY
Sixth Site	506 Cayuga Rd.	Cheektowaga	undefined	NY
Seventh Site	54 5th St.	Boston	undefined	NY

Name: Address: Phone:

City: State: Zip:

► Import Sites

► 2. Create/Edit Resources

If you have already created sites, they will be listed under create sites. You can edit the information of each site by clicking on the row you would like to edit and clicking save changes when done.

To add a site, fill in the information in the add site box and click the add site button. You can also choose to import sites by going into the import sites tab and using the file picker, then click import sites.

You can also create/edit resources here by going into the create/edit resources tab.

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▶ 1. Create Sites

▼ 2. Create/Edit Resources

Resource Name	Site	Resource Type	Schedule Type
Wehrle 3	(no site)	Diamond	practice
Wehrle 1	Garden	Hockey Rink1	practice
Field 1	First Site	Concession	concession_worker
Wehrle 3 test	Park	Game	
Wehrle 3 test	Park	Game	
Wehrle 3 test	Park	Game	
Wehrle 5	Third Site	Diamond	practice
Wehrle 8	test35	Diamond	practice
Wehrle 3 test	Park	Game	
Wehrle 3 test	Park	Game	
Wehrle 3 test	Park	Game	
Wehrle 3 test	Park	Game	

Name: Site:

Resource type: What will be scheduled on this resource?

▶ Import Resources

Editing resources works the same as editing sites. Just click on a row to edit it, create a resource by filling out the add resource form, or import resources using the import tool.

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