

Registration

How do I make the parent's city, state, and zip code auto-fill to my league's city, state, and zip code during registration?

Navigate to Setup->Registration->Registration Setup and click the "Parent" tab. Here you will find three separate fields to automatically fill city, automatically fill state, and automatically fill zip.

The screenshot shows the 'Registration Setup' interface with the 'Parent' tab selected. On the left, the 'Custom Field List' panel contains a table with columns 'Name', 'Display', and 'Action'. Below the table are buttons for 'Save Order', 'Saved', 'Preview', and 'New Field'. A red arrow points from the 'PARENT PAGE' tab to the 'Custom Field List' panel. On the right, the 'Auto Fill' panel has three rows, each with a checkbox and a text field: 'Fill City with "Buffalo":', 'Fill State with "New York":', and 'Fill Zip with "55555":'. All three checkboxes are checked. A red arrow points to the 'Fill City' row. At the bottom of the 'Auto Fill' panel is a 'Save Changes' button.

If you have checked off the fields, then the corresponding field will automatically fill during the parent step of registration.

The screenshot shows the 'Address' form during registration. The form has four fields: 'Street', 'City', 'State', and 'Zip'. The 'City' field is filled with 'Buffalo', the 'State' field is filled with 'N/A', and the 'Zip' field is filled with '55555'. The 'Street' field is empty.

The city, state, and zip that will get filled in are pulled from the league contact information ([see FAQ entry](#)).

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