

Admin Site

How do I change the registration start and end date for a season?

This must be set in the season editor. Navigate to Setup->Organization->League. In the "League" tab, next to the dropdown menu labeled "Active Season", there is a link to the season editor.

The screenshot shows the 'League' admin interface. At the top, there's a 'League' tab. Below it, various fields are listed for editing league information. The 'Active Season' dropdown is set to 'Spring 2014'. To its right, a red arrow points to a link labeled 'Season Editor'. Below the dropdown, there are fields for 'Registration Season Override' and 'Secondary Active Season', both set to 'Use Active Season'. A 'Save Changes' button is at the bottom.

Select the season you wish to edit.

The screenshot shows a dropdown menu titled 'Please choose a season to edit:'. It lists several seasons, including 'Dont Forget Where 2015', 'Brian Messed Up 2015', 'Spring 2014', 'Winter 2015', and 'NEW SEASON'. The 'NEW SEASON' option is highlighted at the bottom.

Enter your desired start and end dates in the fields shown below.

Admin Site

Editing: Spring 2014 (Season ID: 2010)			
Season Desc:	<input type="text" value="Spring"/>	Season Year:	<input type="text" value="2014"/>
Previous Season:	<input type="text" value="Dont Forget Where 2015"/>	Season Order:	<input type="text" value="9.00"/>
Season Type:	<input type="text" value="Unassigned"/>	Click Here To Edit Season Type	
Hide Season:	<input type="checkbox"/>		
League:	<input type="text" value="All"/>		
Season Start:	<input type="text" value="09/15/2015"/>	Season End:	<input type="text" value="09/30/2015"/>
Registration Start:	<input type="text" value="10/01/2015"/>	Registration End:	<input type="text" value="11/30/2016"/>
Late Fee Date:	<input type="text"/>		
Evaluations Available:	<input type="text" value="09/22/2014"/>	Evaluations Due:	<input type="text" value="07/29/2015"/>
Early Bird Date #1:	<input type="text"/>	Early Bird Date #2:	<input type="text"/>
Boys Cutoff Override:	<input type="text"/>	Girls Cutoff Override:	<input type="text"/>
		<input type="button" value="UPDATE"/>	<input type="button" value="CANCEL"/>
Please enter all dates in the format MM/DD/YYYY, or use the date picker provided.			

Don't forget to click update to save these changes.

Unique solution ID: #1016

Author: MYL

Last update: 2015-11-11 21:48