

# SUN CITY GRAND SOFTBALL CLUB

## CHAPTERS 12 & 13

Submitted \_12-8-2021 & Approved

Revisions 12.7.22 Approved \_\_\_\_\_

### CHAPTER 1.0 – Name, Principal Office, and Definitions

- 1.1 Name: The Sun City Grand Community Association, Inc. Softball Club.
- 1.2 Principal Address: The principal office/address of the Softball Club shall be the Activities Department located at 19753 N. Remington Dr., Surprise, AZ 85374 or its successor location. All Softball Club correspondence and bank statements are to be mailed to this address. The physical location of the Del E. Webb Memorial (Softball) Field is 15182 W. Mountain View Bl., Surprise, AZ 85374.

### CHAPTER 2.0 – General Information

- 2.6 Dues: Annual dues in an amount recommended by the Club Executive Board and approved by membership vote are payable in advance. Timely payment of dues by each member shall be required for membership in good standing.
- 2.23 Payment for Unbudgeted Expenses: The Club has received an exemption from the Lifestyles Manager to raise the threshold to \$2,000.00 (from \$1,000.00) given the unique internal Club requirements to maintain and support the ongoing operations of the softball field. Any unbudgeted item this amount or higher requires the approval of more than one officer of the Club and will be documented by the Treasurer.
- 2.25 Record Retention: Participation Report (CCF-10) The Club has approval from the Lifestyles Manager to submit this report to coincide with league formation and Softball seasonal play (Nov-Jan, Feb-Apr, May-June, Jul-Sep) versus what is stated in CC P&P (Jan-June) and (Jul-Dec).

### CHAPTER 3.0 – Chartered Club Executive Board (CCEB)

- 3.1 Officers: The officers of the Softball Club Executive Board shall consist of President, Vice President, Secretary, Treasurer, Director of Field Operations, and Director of Membership Services.
- 3.3 Duties of CCEB Officers: President, Vice President, Secretary, and Treasurer, as defined in 3.3 of the CC P&P.
  - A. Director of Field Operations: Shall perform the planning, organization, staffing, directing, and controlling of the Volunteers accepted into the Field Maintenance Crew

and communicates directly with the CAM-appointed landscape contractor on all aspects of field landscaping, grass conditions, surrounding vegetation and dust mitigation. Works directly with the Treasurer to communicate short, and long-term field needs impacting the Club budget.

B. Director of Membership Services: Shall ensure that membership data is stored, and the database maintained and secure so that membership reports, construction of league drafts, schedules, email blasts, etc. are processed accurately using designated Club software tools paid for by the Club. This position requires a better than working knowledge of computer systems and tools. Due to the nature of 4 softball seasons, across multiple leagues, a significant number of hours, may be required during certain times of year, to prepare for league drafts and schedules. Directs member website volunteers on activities associated with maintaining and updating the website, rating data and league stats.

## **6.0 -Club Activity Supervision, Rules and Safety**

- 6.1 Monitors: League commissioners serve in the role as defined in 6.1 of the CC P&Ps.
- 6.2 Check-in: Check-in is not required as all teams on the field have been pre-screened (CAM card) and are permanently assigned to a league for the duration of a season. There is no 'free play' or 'drop-ins'.
- 6.5 Safety: Due to the nature of the activity/ sport, the SCG Softball CC, in 2022, will develop safety rules in accordance with this section of the CCP&P. See Safety Rules Addendum in Chapter 13.

## Chapter 13 – Chartered Club Policies & Procedures

### Sun City Grand Softball Club Rules

Submitted \_12-8-2021 & Approved

Revisions & Addendum 12.7.22 Approved \_\_\_\_\_

The organization known as the Sun City Grand Softball Club (the Club) has met the qualifications for a Chartered Club and has been a Club since the opening of the Del Webb Field of Dreams location in 1999.

This Club is dedicated to the promotion of slow pitch softball for exercise and recreation in an athletic environment designed to sustain a high level of fellowship, sportsmanship, and friendly competition.


The Club complies with the Sun City Grand (SCG) Association documents governing residents, members, and their conduct:

- SCG Rules and Regulations (7/2021)
- Chartered Clubs Policies & Procedures (CCP&P dated 4.14.2022)
- SCG Member Code of Conduct

Club income should not greatly exceed expenses (operating expenses and capital requirements) resulting in a net operating gain. Where revenues do exceed expenses, the net gain should be used to foster continued club growth and activity. Club dues may be adjusted to maintain, replace equipment used by members of the Club or the excess may be donated to the Association Facility Reserve Fund.

Membership in the Club shall be open to all members in good standing of the SCG Community Association without discrimination as to sex, race, religion, color, ethnic culture, or national heritage. There shall be no precondition for membership, nor will members be required to join any national, state, or regionally affiliated organizations. The guest privileges set forth in the CC P&P shall govern guest privileges for this club. Annual dues in an amount recommended by the Club Executive Board and approved by membership vote are payable in advance. Timely payment of dues by each member shall be required for membership in good standing.

Members of the Club, by virtue of membership, agree to abide by all of the above and with the current Club Rules of Play and any League Specific Rules of Play designated for that season/session. Both are posted on the Club website: [scgsoftball.org](http://scgsoftball.org)

  
Approved CC President, Tom Ranalls

12/16/22  
Date

- Executive Board Meeting Minutes Attached, dated 11/18/22
- Membership Meeting Minutes Attached, dated 12/7/22

  
Approved Lifestyles Director, Lorena Nieto

1/15/23  
Date

**(Addendum 12.7.22 Safety Rules)**

**The Grand Softball Club  
Safety Rules**

**INTRODUCTION:**

The Grand Softball Club provides people ages 45+ with the opportunity to play the game they love at a variety of skill levels. The Grand Softball Club is committed to providing a safe environment for our members and players by proactively addressing safety issues in any form. Every member of this organization should assist in the protection of participants' safety and well-being on and off the playing field while involved in The Grand Softball Club activities.

**OBJECTIVE:**

The game of softball includes many activities that may be hazardous or risky. This includes, but is not limited to, the act of pitching, throwing, fielding, and catching of the ball, swinging of a bat, running, jumping, stretching, sliding, diving, and collisions with other players or stationary objects.

The mission of The Grand Softball Club is to minimize the hazards and risks associated with playing softball and provide a playing environment that is as safe as possible. The Safety Committee of The Grand Softball Club was established to assist the Club in maintaining a safe and risk-free playing experience through establishing safety rules to prevent injury as much as possible.<sup>1</sup>

**POLICY:**

It is The Grand Softball Club policy that all players in any league are required to be familiar with and comply with all the safety rules established and approved by the club.<sup>2</sup>

<sup>1</sup> Sun City Grand Softball Club Rules dated 12/8/2021  
<sup>2</sup> Sun City Grand Softball Club Rules dated 3/25/2022

Residents who participate in league play assume personal responsibility for themselves and have been advised of the potential risks and dangers involved with this sport (Refer to the original application signed by player)<sup>3</sup>. Failure to comply with any club safety rule or requirement may result in disciplinary action as outlined in The Grand Softball Club Rule XIII CONDUCT.

### **IN AN EMERGENCY**

The Club has an emergency 911 phone in the Score Tower and First Aid kits for each dugout. An AED is provided and maintained by The Grand Homeowners Association and is in the first base dugout.

There are two emergency phones located at our softball field.

Primary Red Phone: This phone is in the score tower along with a sign directing the caller how to use the phone. (Red phone box is always unlocked during games).

Secondary Grey Phone is located on the back of the bathroom building next to the entrance door into the supply room. This emergency phone is never locked

Step #1: Pick up the red phone and dial 911.

Step #2: When asked if fire or police – we ask for fire.

Step #3: Provide 911 operator with the address that is on the sign.

Step #4: Provide 911 operator with the pertinent medical information for the injured player, type of injury, bleeding, conscious or unconscious. Stay on the phone until they tell you to hang up, you can provide updated medical information to the 911 operator if needed.

When a player is injured, and the paramedics are called, the manager needs to complete the Incident Report Form within 24 hours of the incident. Managers need to make a copy for the safety chairperson and send the original to the Club Board and League Commissioner.

**All players are requested to complete an emergency Medical Form at the beginning of each session and shall provide the form to their managers in the sealed envelope provided with the form.**

### **RULES**

- A. The Board mandates that any suspected injury involving the head, neck, back or chest pain that occurs on or around The Grand Softball Field requires that a commissioner/manager ensure that 911 is called, regardless of the injured player's wishes. For any obvious or suspected head injury, in addition to calling 911, the commissioner/manager shall comply with The Grand Softball League Concussion Management Plan. Attached to this document.
- B. The safety screen for the pitcher is mandatory for all mixed league games. See Club Rule XVI. Equipment, Part C, for rules regarding use of the safety screen.
- C. Pitchers that do not use the pitching screen **MUST WEAR A MASK THAT COVERS THE TEMPLES** in addition to a chest (heart) protector. You may have a mask attached

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<sup>3</sup> The Grand Softball Club New Member Registration dated 1/11/2022

to a helmet for extra protection. Pitchers that use the screen may choose the safety equipment they wear.

- D. The use of optional player protective equipment, such as shin guards, chest protectors, helmets, face masks, mouth guards, safety eyewear, cups, pitcher's protective screen, etc. is strongly recommended by the Club.

### **SAFETY COMMITTEE**

On a continuing basis, The Grand Softball Safety Committee will:

1. Review accidents and injuries that occur on the field and recommend any safety changes to the League and Board based on the review.
2. Review safety equipment in use and recommend additional equipment or changes in equipment and its use.
3. Review minimum physical/health requirements for players to safely participate without causing harm or injury to themselves or others.
4. When requested, the Safety Committee will collaborate with managers and commissioners to evaluate a player's ability to continue to play softball in a safe manner that does not put themselves or others at risk of injury.
  - Consider the players ability to meet the minimum requirements of batting, catching, running, and overall playing softball.
  - Consider the players physical abilities to safely play softball to keep themselves and others safe.

Any concern regarding a player's ability to play safely will be addressed thoroughly and in an impartial manner. The result of this investigation may result in a recommendation for additional safety equipment to keep the player safe. A decision not to allow a member to continue to play is a last resort and will be taken seriously with all avenues completely exhausted.

5. Review current safety protocols and procedures for updates and applicability.

### **REPORTING:**

Any player in The Grand Softball Club may report a safety concern to any of the safety committee members or The Grand Softball Board members. These two groups will evaluate the concern and decide as to any action(s) to take to address the safety concern.